

Sigma Beta Club

Agenda – Organizational Meeting

Date:

Chairman:

Secretary:

1. Call to Order
 - Welcome Statement
2. Roll Call
 - Distribution of Minutes from previous meeting
 - Distribution of Materials (if necessary)
3. Review/Approval of Minutes from previous meeting
 - Additions, Changes, Corrections
4. Old Business
 - _____
 - _____
 - _____
5. New Business
 - _____
 - _____
 - _____
6. Announcements
7. Adjourn Meeting
8. Social Interaction (Sports, Checkers, Chess, etc.)